



COMBINED FIRE AUTHORITY

22 FEBRUARY 2019

NOTES OF THE PERFORMANCE COMMITTEE HELD ON 10 DECEMBER 2018

REPORT OF THE CHAIR OF THE PERFORMANCE COMMITTEE

Members Present: Cllr C Carr (Chair)
Cllrs D Hicks, D Stoker and B Jones

Purpose of the report

1. The purpose of this report is to provide members with an update of the discussions of the Performance Committee held on the 10 December 2018.

Presentation – Monitoring and Maintenance of Operational Competence

2. A presentation on the monitoring and maintenance of operational competence covering the following areas was given:
 - Planning for maintaining competence
 - Management practices in place to monitor operational competence at both local and service level
 - Management practices in place to ensure staff maintain operational competence
 - Process adopted when a member of operational staff drops out of competence
 - Current position in terms of operational competence
 - Problems encountered in maintaining competence across all operational roles
 - Recording of competence on Firewatch.

The committee **noted** the presentation.

Performance Report Quarter Two 2018/19

3. The organisational performance indicators for quarter two were presented to the committee. Overall 66% of the strategic PI's maintained or improved on performance compared to the previous year. Key areas of performance were discussed with an overview of actions plans and work carried out to drive improvement.

The Committee **noted** the report.

Sickness Absence Report

4. Members received an update on sickness absence performance as at the end of Quarter Two. When compared against other services nationally, sickness for WT, Control and non uniformed staff are in the lower quartiles and below the national average.

The Committee **noted** the report.

Letters of Appreciation

5. There had been a total of seventeen letters received. The Committee considered the various letters of appreciation that had been submitted to the Service.

The Committee **noted** the report.

Part B

Formal Complaints

6. The Committee were informed that there had been no formal complaints received by the service in the reporting period. No complaints had been forwarded to the Local Government Ombudsman.

The Committee **noted** the report.

Dominic Brown, Assistant Chief Fire Officer 0191 375 5610